

CARROLL COUNTY BOARD MEETING

301 N. MAIN ST., MT. CARROLL, IL

SMALL COURTROOM

JULY 3, 2025, AT 4:00 P.M.

INVOCATION was given by County Board Member William Iske.

CALL TO ORDER – Chair Bickelhaupt called the Board meeting to order at 4:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL-Roll call shows Julie Bickelhaupt, Susan Jacobs, David Soldat, Melinda Appel, Jason Beyers, Kevin Barnes, William Iske and Christopher Flikkema. Ronald Preston was absent.

PUBLIC COMMENTS-No Public Comments.

CONSENT AGENDA- Chair Bickelhaupt presented the consent agenda for approval.

1. Approval of June 5th Board Meeting Minutes
2. Approval of Bills Paid in Vacation
3. Approval of Committee on Claims
4. Approval of Board Member Services

Motion by Jacobs, second by Flikkema to approve the consent agenda. Roll call votes show Jacobs, Barnes, Appel, Flikkema, Iske, Soldat, Bickelhaupt and Beyers all voting aye. Motion carried.

TABLED ITMES- None

DEPARTMENT REPORTS

Animal Control-ACO Lisa Larson was not present.

Assessor- Chief County Assessor Annette Gruhn reported that her office has been busy with questions since the tax bills were recently sent out. The office continues to work on reassessments for Rock Creek/Lima and Wysox.

Circuit Clerk- Circuit Clerk Patty Hiher reported that she has money left from her scanning project so she will be sending more files to be scanned.

County Clerk-County Clerk Amy Buss was present advised no report.

Emergency Management-Emergency Director Jim Klinefelter reported that the grant for the generator has been approved and waiting on an authorization signature.

GIS-Deputy Assessor Koltin Dimmick was present advised no report.

Highway-A monthly report was submitted. County Engineer Sara Renkes informed the Board that a culvert opened up on Oil Valley School Road. They have done an emergency repair, but it will be replaced next Monday and Tuesday. The road will be closed at that time.

Health Department-Dawn Holland was not present.

Probation-Probation Manager Officer Steve Brown was present advised no report.

Sheriff-Sheriff Ryan Kloepping updated the Board on the Press Release from June 26th regarding the officer-involved shooting under investigation following a multi-agency pursuit.

State's Attorney-State's Attorney Aaron Kaney was present advised no report.

Transit-A monthly report was submitted. PCOM Mary Maszk explained the criteria for students to ride the transit for free.

Treasurer- Treasurer Lydia Hutchcraft reported that today is the due date for the first installment of property taxes. She informed the department heads that she will be sending out their budget worksheets for the next fiscal year which is done through ClearGov.

Zoning/Zoning Board of Appeals-Zoning Officer Jaicee Buckner was present advised no report.

County Administrator- County Administrator Robert Jachnicki announced that Jeremy Hughes has been hired as the GIS Coordinator. His duties include supervising the Zoning Department, overseeing the Website and helping with IT. His first day will be July 21st.

County Administrator Jachnicki thanked Deputy Assessor Koltin Dimmick for assisting the GIS Department in the absence of a Coordinator these last few years.

AFFILIATE REPORTS

Blackhawk Hills Regional Council-No Report.

Business Employment Skills Team/Workforce-No Report.

Community Mental Health-County Board Member Appel reported that tax distributions will be done in July, August and September.

Emergency Telephone System-No Report.

Health Board-No Report.

Hotel/Motel Board-Monthly Report submitted.

Jo Daviess/Carroll Co. Joint Action Solid Waste Agency- No Report.

LRA-Monthly Report submitted.

NWLED-Monthly Report submitted.

Senior Services Board-No Report.

Tri-County Opportunities Council-No Report.

United County Council of Illinois-No Report.

Veterans Assistance Commission-No Report.

Whiteside/Carroll & Jo/Carroll Enterprise Zones-No Report.

COMMITTEE REPORTS

Ad Hoc Inmate Housing Committee- No Report.

Ad Hoc Transit Garage Committee-No Report.

Ad Hoc Planning and Development Committee- Chair Bickelhaupt updated that the committee will meet on July 10th to review the Department Heads' answers to the Comprehensive Plan Survey. She read the "Mission, Vision and Value Statements" handout that was included in the Board Packet.

BUSINESS

1. Zoning Officer Buckner presented to the Board options from Blue Stem Solar Field on additional coverage of the solar field. After looking at handouts of the options, it was the consensus of the Board to recommend that they add plastic slits to fencing. Zoning Officer Buckner will inform Blue Stem Solar of the Board preference.
2. Chair Bickelhaupt presented for Approval of County Clerk & Recorder's Semi-Annual Report. County Clerk Buss explained and reported that receipts for the office at this same time last year have increased by \$49,442. Motion by Jacobs, seconded by Flikkema to approve. Motion carried.
3. Chair Bickelhaupt presented for Approval of Raffle License for Lake Carroll Ladies Golf League. Motion by Jacobs, second by Soldat to approve. Motion carried.
4. Chair Bickelhaupt presented for Discussion and Approval of Ad Hoc Highway Committee. A Mission Statement was handed out to Board Members to explain the reason for the committee. She stated the Chair would be Melinda Appel with Christopher Flikkema and William Iske on the committee. Motion by Jacobs, second by Beyers to approve. Motion carried.
5. Chair Bickelhaupt presented for Approval of Intergovernmental Agreement with Kane County Juvenile Justice Center. Probation Officer Manger Brown explained the agreement. Motion by Soldat, second by Beyers to approve. Roll call shows Barnes, Appel, Jacobs, Flikkema, Soldat, Bickelhaupt, Beyers and Iske all voting aye. Motion carried.
6. Chair Bickelhaupt presented for Discussion and Approval of changes to Ordinance Chapter 800-County Highways and Roads. County Engineer Renkes explained the changes to the Chapter. After discussion, Motion by Jacobs, second by Flikkema to table.
7. Chair Bickelhaupt presented for Approval of engineering design contract with Willet Hoffman and Associates in the amount of \$11,411.00 to be paid in full for the Carroll County Bridge Aid Fund. County Engineer Renkes explained. Motion by Beyers, second by Jacobs to approve. Roll call shows Soldat, Beyers, Iske, Bickelhaupt, Flikkema, Jacobs, Barnes and Appel all voting aye. Motion carried.
8. Chair Bickelhaupt presented for Approval of 2026 Legal Holiday Schedule. Motion by Jacobs, second by Iske to approve. Motion carried.

9. Chair Bickelhaupt presented for Approval to make employee retention payments as agreed in Recruitment and Retention Grant. Motion by Iske, second by Appel to make payment after the agreement is signed by the State. Motion carried.

10. Chair Bickelhaupt presented for Approval of Sheriff's Semi-Annual Report. Sheriff Kloepping explained the report. Motion by Jacobs, second by Soldat to approve. Motion carried.

EXECUTIVE SESSION-Motion by Jacobs, second by Appel, to go into Executive Session at 4:45 p.m. to discuss Pending Litigation under Section 2 (c) (11). Motion carried.

Back into session at 4:54 p.m. No action taken.

CHAIR REPORT- No Report.

APPOINTMENTS- None

Motion by Jacobs, second by Flikkema to adjourn at 4:55 p.m. Motion carried.

The next board meeting will be on July 17, 2025, at 9:30 a.m. in the small courtroom.

Minutes submitted by Amy R. Buss, County Clerk and Recorder